



North Central Solid Waste Authority

VACANT REQUEST/DISCONNECTION OF SERVICE

P O Box 1230
1101 Industrial Park Road, Suite C
Española, NM 87532
(505) 747-8459 • (505) 747-8464 fax

RECEIVED DATE &
RECEIVED BY

Account No. _____
Customer Name: _____
Mail final bill to: _____
City _____ State _____ Zip _____
Phone # _____ Cell no. _____

- COMMERCIAL ACCOUNT
 RESIDENTIAL ACCOUNT

RESIDENTIAL ACCOUNTS REQUIRE ONE OF THE FOLLOWING:

- WARRANTY DEED – NEW OWNER INFORMATION
 PROOF OF VACANT LAND- Assessor's print out
 PROOF HOME FOR SALE – From realtor must be vacant
 PROOF NO ELECTRIC/UNINHABITABLE

Physical Address _____

Located @ _____
(Where property to be disconnected is located)

REASON FOR DISCONNECTION OF SERVICES:

NCSWA BYLAWS

3.1 Service Fee

- A.** Solid waste fees are to pay for the system in place, which may include house to house pickup and use of the collection facilities. Every habitable dwelling in the service area is required to have a solid waste account except as described in section 3.2.
- B.** If the residence is occupied at all during the year, the homeowner is liable for this fee.
1. A "summer" or "vacant" home does not qualify as a vacant home.
 2. A rental unit temporarily unoccupied does not qualify as a vacant home.

Charges will be stopped upon approval of application. If refuse is found at the premises during suspension of services and it is determined said refuse was generated by lawful occupants of the premises, the property owner may be back billed for the entire suspension period. All charges are on a full month basis and shall not be prorated.

OFFICE USE ONLY

All documentation has been received and reviewed by:

Approved Denied

_____ Date _____

Administrator

Application was denied:

I hereby certify that the information and exhibits herewith submitted are true and correct to the best of my knowledge. And that I will accept responsibility for all charges and fees due at the time of leaving premises. I further understand that this application may be delayed in processing or denied if the information provided is incomplete or inaccurate.

Owner Signature (required): _____ Date: _____

Work order to retrieve dumpster/cart _____

Work order to remove from route/list _____

Entered/completed by: _____ Date: _____